



MINISTRY OF FINANCE AND MASS MEDIA

DEVELOPMENT LOTTERIES BOARD



(Established under Act No. 20 of 1997)

Applications are invited from citizens of Sri Lanka for the following posts that exist at the Development Lotteries Board

1. Name of Post: MARKETING AND PUBLICITY OFFICER**Salary Code :** JM 1-1-2016**Salary Scale :** Rs. 42600 - 755x10 - 1135x18 - 70,580/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.**Qualifications****a. Recruitment of External Applicants (01 or 02 below)**

1. Should have obtained a degree recognized by the University Grants Commission in Marketing / Business Administration / Management / Commerce or in an equivalent subject field and should have at least 03 years of post qualification service experience in the relevant field in Government, Government Corporation, Board, Statutory Institution or in a reputed private sector institution.

2. Should have passed the Intermediate examination of a reputed chartered institute in Marketing /Business Administration / Management / Commerce or in an equivalent subject field and should have at least 03 years of post qualification service experience in the relevant field in Government, Government Corporation, Board, Statutory Institution or in a reputed private sector institution.

b. Recruitment of Internal Applicants (01 or 02 below)

1. Should have fulfilled the abovementioned qualifications for the External Applicants

Or

2. Should have completed at least five (05) years satisfactory service period in a post in the relevant subject field to this post in grade II of the Management Assistant - Non Technical - Service Category.

2. Name of Post: MEDIA ASSISTANT**Salary Code :** MA 3-2016**Salary Scale :** Rs. 32,200 - 445x10 - 660x11 - 730x10- 750x5 - 54,960/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.**Educational Qualifications for the Recruitment of External and Internal Applicants:-**

Should have obtained a degree relevant to the Mass Media field or a degree relevant to the Mass Communication field recognized by the University Grants Commission and 01 year's service experience in the relevant field (Knowledge in Information Technology will be an additional qualification).

3. Name of Post: SALES PROMOTION ASSISTANT**Salary Code :** MA 3-2016**Salary Scale :** Rs. 32,200 - 445x10 - 660x11 - 730x10 - 750x5 - 54,960/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.**Educational Qualifications for the Recruitment of External and Internal Applicants:-**

Should have obtained a degree recognized by the University Grants Commission relevant to a field such as Marketing / Business / Commerce / Management / Economics / Science, and 01 year's service experience in the relevant field.

4. Name of Post: PUBLIC COORDINATING OFFICER**Salary Code :** MA 3-2016**Salary Scale :** Rs. 32,200 - 445x10 - 660x11 - 730x10 - 750x5 - 54,960/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.**Educational Qualifications for the Recruitment of External and Internal Applicants:-**

Should have obtained a degree recognized by the University Grants Commission and 01 year's service experience in the relevant field.

5. Name of Post: INFORMATION TECHNOLOGY ASSISTANT**Salary Code :** MA 3-2016**Salary Scale :** Rs. 32,200 - 445x10 - 660x11 - 730x10 -750x5 - 54,960/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.**Educational Qualifications for the Recruitment of External and Internal Applicants:-**

Should have obtained a degree recognized by the University Grants Commission relevant to the field of information technology and 01 year's service experience in the relevant field.

6. Name of Post: ACCOUNTS ASSISTANT**Salary Code :** MA 2.2-2016**Salary Scale :** Rs. 30,310 - 300x10 - 350x7 - 600x4 - 71020 - 52,360/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years.

Maximum age limit will not be applicable to internal applicants.

Educational Qualifications for the Recruitment of External and Internal Applicants:-**a. For the Recruitment of External Applicants**

Should have obtained a Proficiency Certificate not below NVO Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission in Accountancy/ Management Accountancy / Business Administration / Commerce or in an equivalent field and should have passed in at least three (03) subjects (except General Common Test) at the General Certificate of Education (Advanced Level) Examination and should have post qualification experience of at least one year in a Government, Government Corporation, Board, Statutory Institution or in a reputed private sector institution in the relevant field.

b. For the Recruitment of Internal Applicants

Qualifications for above external applicants will be applicable.

7. Name of Post: POST OF MANAGEMENT ASSISTANT**And****POST OF SALES COORDINATOR - 02 POSTS****Salary Code :** MA 1.2-2016**Salary Scale :** Rs. 27,910 - 300x10 - 350x7 - 600x12 - 710x12 - 49,080/-

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years.

Maximum age limit will not be applicable to internal applicants.

Educational Qualifications for the Recruitment of External and Internal Applicants:-**Recruitment of External Applicants**

1. a. Should have passed in six (06) subjects in one sitting with four (04) Credit passes including Sinhala/Tamil and Mathematics at the General Certificate of Education (Ordinary Level) Examination
- b. Should have passed in at least three (03) subjects (except General Common Test) at the General Certificate of Education (Ordinary Level) Examination.

Recruitment of Internal Applicants

- a. **Primary Grade** - Employees in the Non-Skilled, Semi-Skilled and Skilled service categories and having the qualifications mentioned in (b), (c) and (d) below may apply for this post.
- b. Should have passed in six (06) subjects in one sitting with Credit passes for four (04) subjects including
 - i. Sinhala/Tamil
 - ii. Mathematics
 At the General Certificate of Education (Ordinary Level) Examination
- c. Should be holding a permanent post and should have been made permanent.
- d. Should have completed a continuous satisfactory service period of at least five (05) years in a permanent post preceding the specified date.

8. Name of Post: DRIVER**Salary Code :** PL - 3 - 2016**Salary Scale :** Rs. 26,290 - 270x10 - 300x10 - 330x10 - 350x12 - 39,490/=

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years.

Maximum age limit will not be applicable to internal applicants.

Educational Qualifications for the Recruitment of External and Internal Applicants:-

Qualifications for general recruitment relevant to the service category are as follows;

1. Recruitment of External Applicants

- a. Should have passed in six (06) subjects with at least two (02) Credit passes in not more than two sittings at the General Certificate of Education (Ordinary Level) Examination
- b. **Trade Skills/Proficiency**
Should have at least three (03) years experience in driving vehicles after obtaining the Driving License issued by the Commissioner General of Motor Traffic. (Possessing a Driving License for Heavy Vehicles will be special qualification).

2. Recruitment of Internal Applicants

Should have at least three (03) years experience in driving vehicles after obtaining the Driving License issued by the Commissioner General of Motor Traffic.

And

Should have completed a satisfactory service period of five (05) years in Primary Semi Skilled (PL 2) Primary Non Skilled (PL 1) Service Category.

9. Name of Post: **ELECTRICIAN**

Salary Code : PL - 3 -2016

Salary Scale : Rs. 26,290 - 270x10 - 300x10 - 330x10 - 350x12 - 39,490/=

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years.

Maximum age limit will not be applicable to internal applicants.

Educational Qualifications for the Recruitment of External and Internal Applicants:-

Qualifications for general recruitment relevant to the service category are as follows;

1. Recruitment of External Applicants

a. Electrician

Should have passed in six (06) subjects at the General Certificate of Education (Ordinary Level) Examination including Sinhala/Tamil, Mathematics and Science

b. Trade Skills/Proficiency

Electrician

Should have obtained a Proficiency Certificate of not less than NVQ Level Four (04) issued by a Technical/Vocational Training Institute recognized by the Tertiary and Vocational Education Commission and at least three (03) years service experience.

2. Recruitment of Internal Applicants

Electrician

Employees of Primary, Semi-skilled (PL 2) or Primary Non Skilled (PL 1) Service Category, having five (05) years experience in the relevant field and who pass the Trade Test not below NVQ Level Four (04) compatible to the duties of the post conducted by a Technical College/Vocational Training Institute

or

Should have obtained a Proficiency Certificate of not less than NVQ Level Four (04) qualification issued by a Technical/Vocational Training Institute recognized by the Tertiary and Vocational Education Commission relevant to the duties of each post.

10. Name of Post: **K.K.S. (PEON)**

Salary Code : PL - 1 -2016

Salary Scale : Rs. 24,750 - 250x10 - 270x10 - 300x7 - 330x15 - 37,000/=

(Salaries will be converted as per Management Services Circular No. 02/2016)

Age : Should be not less than 22 years and not more than 45 years.

Maximum age limit will not be applicable to internal applicants.

Educational Qualifications for the Recruitment of External and Internal Applicants:-

Should have sat for the General Certificate of Education (Ordinary Level) Examination

GENERAL CONDITIONS:

11. Post : If the appointment is permanent, it will be without Pensions and will be subject to a Probation period of three (03) years.

12. Age Limit : Should be not less than 22 years and not more than 45 years. (Maximum age limit is not applicable to Internal Applicants)

13. Others : Should be a citizen of Sri Lanka. Should have an excellent moral character. Should be physically and mentally fit to perform the duties entrusted to the post and to serve in any part of the island.

14. Method of Selection:

Will be recruited after selection through a written competitive examination after calling for applications as decided by the Board of Directors of this institution and/or by a structured interview conducted by an Interview Board appointed by the Authority for Recruitments. Should obtain at least 40% marks to qualify and the candidates will be recruited based on the order of marks obtained.

15. Closing date of Applications: 03.09.2018.

Self prepared applications along with the copies of certificates regarding all educational, professional qualifications and experiences, should be sent by registered post to the address given below to receive on or before 03.09.2018 and the post applied for should be mentioned on the left-hand top corner of the envelope containing the application. Or else, the applications may be deposited in the box kept at the Administration Division of the Development Lotteries Board. (Applicants already serving in Government Ministries/ Departments/Other Government institutions should direct their applications through the Heads of their respective institutions).

Chairman/Chief Executive
Development Lotteries Board
No. 356, Dr. Colvin R. de Silva Mawatha,
Union Place, Colombo 2