

## Posts – Vacant

### MULATIYANA PRADESHIYA SABHA

APPLICATIONS are called from permanent residents of Mulatiyana Pradeshiya Sabha Division for following vacancies of Mulatiyana Pradeshiya Sabha.

Posts of vacancies and details thereof are given below.

<i>Name of Post</i>	<i>No. of Posts</i>	<i>Monthly Salary Scale</i>	<i>Minimum Education Qualifications</i>
01 Driver Grade (III)	01	Initial step of PL-3-2016 salary Category as per Pub. Admin. Cir. 3/2016	I. Should have passed any 06 subjects at G.C.E. (O/L) Exam. In not more than two Sitting.  II. Should have obtained Motor vehicle driving Licence issued by Commissioner General of Motor Traffic.  III. Should have a merit Certificate of National Vocational Qualification (NVQ 4) and 03 years experience in driving at least so that duties and responsibilities of the post of driving of Dept. of Local Government (institution)
02. Work/ Field Labourer Grade (III)	02	Initial step of PL-1-2016 salary Category as per Pub. Admin. Cir. 3/2016	Should have passed Grade 8 (Year 9)
03. Health Labourer Grade (III)	01	Initial step of PL-1-2016 salary Category as per Pub. Admin. Cir. 3/2016	Should have passed Grade 8 (Year 9)

01. *General conditions of recruitment :*

- (i) Should be a citizen of Sri Lanka.
- (ii) Applicants should bear a moral character and be in good health.
- (iii) Age should be not less than 18 years and not more than 45 years.
- (iv) Should not have been convicted by any court of law under Penal Code or dispelled from service of a local government institution.
- (v) Secretary of Mulatiyana Pradeshiya Sabha reserves the right of delaying or changing or cancelling this recruitment after or during calling for application.
- (vi) Applicants should prove 05 years permanent residence in the Southern Province as at closing date of application.
- (vii) All qualifications needed for the recruitment of this post should have complete in all aspects as at closing date of application.

02. *Method of recruitment :*

- (i) Selected applicants will be recruited on marks given by structured board of interview for Work/Field and Health labourers.
- (ii) For the post of Driver, applicants will be selected on marks given by structured board of interview and vocational board of interview.

03. *Service conditions* :

- (i) This post is permanent and pensionable.
- (ii) Contribution is made into Widows and Orphanage Fund.
- (iii) Appointment will be subject to a probation period of 03 years and permanent appointments will be granted only for employees whose attendance and conduct are good at the end of the said 03 years. First efficiency bar examination has to be passed before the completion of service period of 03 years.
- (iv) Employees are bound to serve in accordance with the Establishment Code, Financial Regulation, conditions which are currently in force or be enacted from time to time by Southern Provincial Council or Southern provincial Public Service Commission and Sabha statutes passed by Mulatiyana Pradeshiya Sabha from time to time in addition to recruitment procedure for primary skilled / non skilled category of Junior Employee Service of local government authorities of Southern Provincial Public Service.

04. *Mode of application* :

1. Application should be made through a self prepared application on A4 paper according to the specimen stated at the end of this notice.
2. Certified photo copies of following documents should be annexed along with the application and originals should be submitted at the interview.
  - (i) Certificate of Birth
  - (ii) A photo copy of National Identity Card
  - (iii) Educational certificates
  - (iv) Vocational and other qualification
  - (v) Certificates to prove the residence
  - (vi) 02 recent testimonials (One has to be obtained from Grama Niladhari)

3. Duly completed applications should be sent by registered post to “Secretary, Pradeshiya Sabha, Mulatiyana” on or before 01.06.2018 and the post applied for should be stated on the top left hand corner of the envelop.

You are liable to be dispelled from the service at any time in case of revealing any false or forged certificates or documents submitted by the applicant or willingly conceal any important information.

H.M. SIRIYALATHA,  
Secretary,  
Mulatiyana Pradeshiya Sabha.

Pradeshiya Sabha Mulatiyana,  
18<sup>th</sup> day of April 2018.

**Mulatiyana Pradeshiya Sabha**

**SPECIMEN APPLICATION FORM**

Application for recruitment for primary skilled and non skilled service category of Mulatiyana Pradeshiya Sabha.

1. Applicant's full name : \_\_\_\_\_.
2. Name with initials : \_\_\_\_\_.
3. Name denoted by initials : \_\_\_\_\_.
4. Permanent address : \_\_\_\_\_.
5. Sex : \_\_\_\_\_.

6. Date of birth :\_\_\_\_\_.
7. Age as at 01.06.2018 : Year :\_\_\_\_\_, Month :\_\_\_\_\_, Date :\_\_\_\_\_.
8. National Identity Card No. :\_\_\_\_\_.
9. Citizenship whether by decent or registration :\_\_\_\_\_.
10. Civil status :\_\_\_\_\_.
11. Period of residence in the division of Mulatiyana Pradeshiya Sabha :\_\_\_\_\_.
12. Educational qualifications :\_\_\_\_\_.
13. Vocational qualifications :\_\_\_\_\_.
14. Service experience :\_\_\_\_\_.
15. Other notable skills :\_\_\_\_\_.

I do declare that information herein are true and accurate to the best of my knowledge. I am aware of the fact that I will be dispelled from the service before or after the recruitment paying no compensation if any information submitted by me is revealed false as per these recruitment conditions.

\_\_\_\_\_,  
Applicant's signature.

Date :\_\_\_\_\_.

05-441/1

### MULATIYANA PRADESHIYA SABHA

#### To employ Two Health Labourers on the Basis of Daily Payment

APPLICATIONS are called from permanent residents of Mulatiyana Pradeshiya Sabha Division for the recruitment for the post of Health Labourer of Mulatiyana Pradeshiya Sabha on the basis of daily payment.

#### SCHEDULE 01

Serial No.	Post	No. of Posts	Monthly Salary Scale	Education Qualifications
01	Health Labourer	02	Rs. 24,250-10x250-10x270-10x300 -12x330- Rs. 36,410 (PLI-2016)	I. Should have passed Grade 8 (year 9)

#### 02. General conditions of recruitment :

- (i) Should be a citizen of Sri Lanka.
- (ii) Applicants should bear a moral character and be in good health.
- (iii) Age should be not less than 18 years and not more than 45 years.
- (iv) Should not have been convicted by any court of law under Penal Code or dispelled from service of a local government institution.
- (v) Secretary of Mulatiyana Pradeshiya Sabha reserves the right of delaying or changing or cancelling this recruitment after or during calling for application.

#### 03. Service conditions :

- (i) Recruitments will be made on daily basis.
- (ii) This is not a qualification to obtain permanent appointment.

04. *Method of recruitment.* – Recruitment will be made through a structured interview and fields and rates of marks are given below.

<i>Serial No.</i>	<i>Major fields for which marks are given</i>	<i>Maximum Marks</i>
1	Educational qualifications	30
2	Additional qualifications	10
3	Experience	10
4	Residence within Sabha area	45
5	Merit performed at the interview	05

Recruitment will be made according to the marks obtained at the structured interview among applicants who have fulfilled basic qualifications.

05. *Mode of application :*

1. Application should be made through a self prepared application on A4 paper according to the specimen stated at the end of this notice.
2. Certified photo copies of following documents should be annexed along with the application and originals should be submitted at the interview.
  - (i) Certificate of Birth
  - (ii) A photo copy of National Identity Card
  - (iii) Educational certificates
  - (iv) Certificates to prove the residence
  - (v) 02 recent testimonials (One has to be obtained from Grama Niladhari)

3. Duly completed applications should be sent by registered post to “Secretary, Pradeshiya Sabha, Mulatiyana” on or before 01.06.2018 and "Health Labourer - daily" should be stated on the top left hand corner of the envelop.

You are liable to be dispelled from the service at any time in case of revealing any false or forged certificates or documents submitted by the applicant or willingly conceal any important information.

H. M. SIRIYALATHA,  
Secretary,  
Mulatiyana Pradeshiya Sabha.

Pradeshiya Sabha Mulatiyana,  
18<sup>th</sup> day of April 2018.

#### SPECIMEN APPLICATION FORM

MULATIYANA PRADESHIYA SABHA

Application for engagement for Health Labourer of primary service category of Junior Employees Service on the basis of daily payment of Mulatiyana Pradeshiya Sabha

1. Applicant's full name : \_\_\_\_\_.
2. Name with initials : \_\_\_\_\_.
3. Name denoted by initials : \_\_\_\_\_.
4. Permanent address : \_\_\_\_\_.
5. Sex : \_\_\_\_\_.

6. Date of birth :\_\_\_\_\_.
7. Age as at 01.06.2018 : Year :\_\_\_\_\_ . Month :\_\_\_\_\_ . Date :\_\_\_\_\_.
8. National Identity Card No. :\_\_\_\_\_.
9. Citizenship whether by decent or registration :\_\_\_\_\_.
10. Civil status :\_\_\_\_\_.
11. Period of residence in the division of Mulatiyana Pradeshiya Sabha :\_\_\_\_\_.
12. Educational qualifications :\_\_\_\_\_.
13. Other notable skills :\_\_\_\_\_.

I do declare that information herein are true and accurate to the best of my knowledge. I am aware of the fact that I will be dispelled from the service before or after the recruitment paying no compensation if any information submitted by me is revealed false as per these recruitment conditions.

\_\_\_\_\_,  
 Applicant's signature.

Date :\_\_\_\_\_.

05-441/2